

Nominating Committee (§5.f.)

This policy amends §5.f.iii. to add organizational affiliation to the limitation to one nominating committee member:

- iii. There shall not be more than one nominating committee member affiliated with any one member ministry or organization.

Additionally, this policy adds a list of exclusion of eligible members dependent on their affiliation:

- xi. No nominating committee member shall be affiliated with UWM or UWH if engaged in the following (but not limited to) capacities: board member, employee, UWM-certified consultant, etc.

Eligibility to Serve on the Board of Trustees (§5.a.)

This policy amends §5.a.iv. to add organizational affiliation to the limitation to one board of trustee:

- iv. There shall not be more than one trustee affiliated with any one member ministry or organization.

Additionally, this policy adds a list of exclusion of eligible members dependent on their affiliation:

- vi. No board of trustees shall be affiliated with UWM or UWH if engaged in the following (but not limited to) capacities: board member, employee, UWM-certified consultant, etc.

Board Meetings (§5)

This policy addresses §5 of the current bylaws to define how special board meetings are requested, called, and notified.

Bylaw Policies

Last adopted by board of trustees on February 8, 2024

Special Board Meetings

1. *Request.* A request for a special board meeting shall be made in writing and addressed to the secretary and president of the board of trustees by three or more board of trustees.
2. *Call.* A special board meeting
 - a. can be called by the president of the board of trustees without request or
 - b. shall be called within ninety (90) days of the receipt of a request.
3. *Notice.* The date, time, and location of a special board meeting shall be announced at least seventy-two (72) hours in advance of the meeting. The attendance of all members of the board of trustees at the meeting shall serve as a waiver of this notice requirement.
4. *Quorum.* Those board of trustees present at the meeting shall constitute the quorum if they represent the majority of the board of trustees.

Board Presidents Emeriti

1. At the discretion of the current board of trustees, board presidents emeriti may serve as a non-voting consultant to the board of trustees.
2. Such consultants adhere to the same board agreements as any other board member.

Board of Trustees (§5.a)

This policy addresses §5.a. of the current bylaws to define the constellation of board membership further.

1. If possible, at least one LUT shall serve on the board of trustees.
2. Such LUT shall be ideally appointed to the LUT representative position (§5.c).
3. If no LUT is presently serving on the board, a minister with LUT credentials (if available) shall temporarily serve in the LUT representative position.

Regional Representative (§5.c.i)

This policy addresses §5.c.i of the current bylaws to define the regional representative's (RR) responsibilities.

Bylaw Policies

Last adopted by board of trustees on February 8, 2024

1. Unless otherwise delegated, the RR is the primary contact for member ministries to offer support and guidance.
2. Unless otherwise delegated, the RR represents the region at UWM's Regional Advisory Committee (RAC).
3. Unless otherwise delegated, the RR represents the region at UWM's Standards Team.
4. The RR or their delegate regularly reports to the board of trustees about member ministry contacts, RAC meetings, Standards Team meetings, and any other matters deemed relevant.
 - a. The RR or their delegate relays any matter brought forth by UWM, the RAC, Standards Team, or any other team or individual on or with which they are involved for the board of trustees' consideration.
 - b. The RR or their delegate reports back to the relevant teams or individuals any board of trustees' decisions or responses.
5. Any failure to fulfill the described duties of the RR is considered a failure to fulfill the duties of the office held by the RR on the board of trustees as per §5.g.ii and subject to the appropriate consequences.

Licensed Unity Teacher (LUT) Representative (§5.c.ii)

This policy addresses §5.c.ii of the current bylaws to define the Licensed Unity Teacher Representative's (LUTR) responsibilities.

1. The LUTR is the primary contact for member Licensed Unity Teachers (LUTs) to offer support and guidance.
2. The LUTR actively and regularly engages with member LUTs.
3. The LUTR represents member LUTs on the board of trustees during its regular and special meetings, including any events, such as conferences.
4. The LUTR regularly reports to the board of trustees about member LUT contacts and any other matters deemed relevant.
5. Any failure to fulfill the described duties of the LUTR is considered a failure to fulfill the duties of the office held by the LUTR on the board of trustees as per §5.g.ii and subject to the appropriate consequences.

Youth and Family Ministry (YFM) Representative (§5.c.iii)

This policy addresses §5.c.iii of the current bylaws to define the Youth and Family Ministry Representative's (YFMR) responsibilities.

1. The YFMR is the primary contact for member Youth and Family Ministries (YFMs) to offer support and guidance.
2. The YFMR actively and regularly engages with member YFMs.
3. The YFMR represents member YFMs on the board of trustees during its regular and special meetings, including any events, such as conferences.
4. The YFMR supervises any staff or consultee supporting all or parts of member YFMs (e.g. YOU).
5. The YFMR ensures the support and guidance of all ages at member YFMs.
6. The YFMR regularly reports to the board of trustees about member YFMs contacts and any other matters deemed relevant.
7. Any failure to fulfill the described duties of the YFMR is considered a failure to fulfill the duties of the office held by the YFMR on the board of trustees as per §5.g.ii and subject to the appropriate consequences.

Diversity, Equity, Inclusion, Justice, and Belonging (DEIJB) Representative (§5.c)

This policy addresses §5.c. of the current bylaws to define the Diversity, Equity, Inclusion, Justice, and Belonging (DEIJB) Representative's (DEIJBR) responsibilities. This position is not yet a bylaw-established position and specifically created via this policy to be filled with a board-elected or appointed member.

1. The DEIJBR is the primary contact for DEJI-related member concerns to offer support and guidance.
2. The DEIJBR actively and regularly engages with members regarding DEIJB issues..

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Last adopted by board of trustees on February 8, 2024

3. The DEIJB represents members regarding DEIJB concerns on the board of trustees during its regular and special meetings, including any events, such as conferences.
 4. The DEIJB regularly reports to the board of trustees about member contacts and any other matters deemed relevant.
 5. Any failure to fulfill the described duties of the DEIJB is considered a failure to fulfill the duties of the office held by the DEIJB on the board of trustees as per §5.g.ii and subject to the appropriate consequences.
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Update Record

- February 8, 2024
 - Diversity, Equity, Inclusion, Justice, and Belonging (DEIJB) Representative (§5.c): Adding Belonging to the Diversity, Equity, Inclusion, and Justice representative position by making the necessary changes in the policy and amending the terms DEIJ and DEIJR to DEIJB and DEIJBR.
- December 14, 2023
 - Nominating Committee (§5.f.): No more than one nominating committee member shall be affiliated with an organization. No nominating committee member shall be serving at UWM or UWH in specified capacities.
 - Eligibility to Serve on the Board of Trustees (§5.a.): No more than one board member shall be affiliated with an organization. No board member shall be serving at UWM or UWH in specified capacities.
 - Board of Trustees (§5): Adoption of how a special board meeting may be requested, called, and notified.
 - Board of Trustees (§5): Adoption of allowing board presidents emeriti to serve as non-voting consultants to the board.
- February 10, 2022
 - Incorrect spelling in DEIJ representative policy (§5.c.5.). Changing YFMR to DEIJR (two [2] changes).
- November 11, 2021
 - Adoption of DEIJ representative policy (§5.c).
- October 26, 2021

Bylaw Policies

Last adopted by board of trustees on February 8, 2024

- Adoption of policy addressing the membership of at least one LUT on the board of trustees as per §5.a.
- Adoption of policies addressing the board's representative's responsibilities as per §5.c.i–iii.